

Summary of Application (New)

Name of Premises	Willowfields Campsite	Type of Application	Premises Grant
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Point Number	Detail	Action
1	<p>Sale of alcohol for consumption on the premises only:</p> <p>Monday to Friday, 17:00hrs to 23:00hrs Saturday to Sunday, 12:00hrs to 23:00hrs</p>	
2	<p>Opening hours:</p> <p>Monday to Friday, 17:00hrs to 23:00hrs Saturday to Sunday, 09:00hrs to 23:00hrs</p>	
3	<p>The “premises”/licensable area has been specified by the applicant as the Clubhouse only and not the entire site (see Appendix C, area marked by a red line). This means that any alcohol purchased may only be consumed inside the Clubhouse.</p>	
3	<p>Although regulated entertainment has not been applied for, under The Live Music Act 2012, no licence permission is required for:</p> <ul style="list-style-type: none"> • A performance of unamplified live music between 08:00hrs and 23:00hrs on any day, on any premises 	
4	<p>Should the Licence be granted, no licence permission is required for:</p> <ul style="list-style-type: none"> • A performance of amplified live music between 08:00hrs and 23:00hrs on any day on premises authorised to sell alcohol for consumption on those premises • Any playing of recorded music between 08:00hrs and 23:00hrs on any day on premises authorised to sell alcohol for consumption on those premises, provided the audience does not exceed 500. <p>As the applicant has specified that the “premises” is the Clubhouse only, such exemptions would only apply in that area.</p>	
5	<p>Furthermore, the raised external stage on the Plan (see Appendix C) would only be authorised for unamplified live music as per the exemption at Point 3, as it is not part of the “premises”.</p>	

6	<p>Conditions – General</p> <p>The applicant has offered the following conditions:</p> <ul style="list-style-type: none"> • The Premises Licence should be on display • The Licence of the Premises shall ensure that sufficiently competent and trained staff shall be on duty for all licensable activities • Records will be kept of all training and refresher training 	
7	<p>Conditions – The Prevention of Crime and Disorder</p> <ul style="list-style-type: none"> • Any incidents of a criminal offence/nature that may occur on the premises will be reported to the Police. • Clearly displayed notices advising drug taking will not be permitted. • CCTV cameras are installed that continuously monitor areas of the campsite including entrance/exit and field • Stagger groups leaving to avoid conflict 	
8	<p>Conditions – Public Safety</p> <ul style="list-style-type: none"> • Clear tables and benches regularly to avoid glass breakages • Ensuring correct type of fire extinguishers, fire blanket, fire exit signs, fire assembly point signs are in place • Emergency exits shall be kept free from obstruction at all times • All electrical appliances will be inspected and tested regularly 	
9	<p>Conditions – The Prevention of Public Nuisance</p> <ul style="list-style-type: none"> • Adequate signs encouraging campers to leave the premises quietly • Supervise campers leaving the licensed premises • Encourage campers to leave with friends for safety • Never knowingly sell, or attempt to sell, alcohol to a person who is drunk 	
10	<p>Conditions – The Protection of Children from Harm</p> <ul style="list-style-type: none"> • Ask all persons who appear to be under the age of 25 for photographic ID • Ensure adults are not purchasing alcohol for minors where possible • Staff will be trained in preventing underage sales 	

Summary of Representations/Conditions Requested (Responsible Authorities)

Point Number	Detail	Action
11	<p>Appendix D – Humberside Police</p> <p>Humberside Police have made a representation in relation to the application for the grant of a premises licence.</p> <p>The representation is made on the grounds of:</p> <ul style="list-style-type: none"> • The Prevention of Crime and Disorder • Public Safety • The Prevention of a Public Nuisance • The Protection of Children from Harm <p>Humberside Police suggested that the following conditions should be added to the premises licence. The applicant has agreed to the imposition of these conditions and therefore the representation has been withdrawn.</p>	
12	<p>Police Conditions – General</p> <p>Staff training will be given to all staff working at the premises. Such training shall be documented and recorded in a book or folder kept solely for that purpose. It will record the date and names of those trained and the person providing it. All present shall sign the book. The frequency of the training shall be upon inception and at least once every 6 months thereafter. The training shall cover all aspects of the responsible sale of alcohol, conflict management and dealing with disorder. The book will be available for inspection on demand by an Authorised Officer of the Council or the Police.</p> <p>A personal licence holder must be on site at all time when licensable activities are taking place at the premises. The licensed premises may only supply alcohol to guests of the camp site who have a confirmed booking to stay that night.</p>	
13	<p>Police Conditions – The Prevention of Crime and Disorder</p> <p>A CCTV system is installed and operated in accordance with the CCTV conditions on this application. The responsible person is the ‘Designated Premises Supervisor’.</p>	

There shall be sufficient cameras to cover those areas that are not easily supervised from the bar including outside areas, entrances and exits and the area where the sale of alcohol takes place.

The system must be capable of continuously recording in colour, providing pictures of evidential quality in all lighting conditions, and copies of such recordings shall be retained for a period of not less than 28 days.

Any system installed should be capable of producing copies of recordings on site.

Copies of recordings shall be provided on request to a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council on DVD/USB at no cost.

Recordings must be made of each trading period conducted at the premises, and must be correctly time and date marked.

CCTV camera views are not to be obstructed.

The premises will have a written drugs policy, including recording regular toilet checks, a copy of which shall be retained at the premises and made available for inspection if requested by officers under the direction and control of the Chief Constable of Humberside Police and employees of the Licensing Authority.

An incident log shall be kept at the premises, and made available on request to a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council, which will record the following:

- all crimes reported to the venue
- all ejections of patrons
- any complaints received
- any incidents of disorder
- all seizures of drugs or offensive weapons
- any refusal of the sale of alcohol
- any visit by a relevant authority or emergency service
- any faults in the CCTV system

14	<p>Police Conditions – Public Safety</p> <p>The premise licence holder/DPS shall ensure that there is an adequate risk assessment of the need for SIA door supervision at the premises during events and shall provide door supervision in accordance with that risk assessment. Such an assessment shall be written down and kept at the premises and be available for production on demand by a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council.</p> <p><i>[*All alcoholic or soft drinks served for consumption in outdoor areas will be served either in a plastic bottle or in polycarbonate/plastic crushable or similar non-glass drinkware. Any glass bottles will be decanted into polycarbonate/plastic crushable or similar non-glass drinkware.]</i></p> <p>*This condition will not be added to any granted Licence as there is no consumption of alcohol in outdoor areas.</p>	
15	<p>Police Conditions – The Prevention of Public Nuisance</p> <p>There will be signage requesting that customers respect the local residents and leave quietly.</p> <p>The sale of alcohol shall cease 30 minutes prior to the premises closing to enable the gradual dispersal of customers.</p> <p>The premises licence holder shall conduct regular patrols around the perimeter of the site to check noise levels are at an acceptable level as agreed with the local authority. These checks shall be recorded in a written format and made available up on request by a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council.</p>	
16	<p>Police Conditions – The Protection of Children from Harm</p> <p>Challenge 25 shall be implemented and a proof of age policy is to be applied with the accepted means of proof of age being:</p> <ul style="list-style-type: none"> • Passport • Photo Driving Licence • A recognised valid photo-id card bearing the PASS hologram 	

	<ul style="list-style-type: none"> Any future accredited and accepted proof of age, as defined by Humberside Police <p>Signs shall be displayed stating that the premises operates a Challenge 25 Policy.</p>	
17	<p>Appendix E – Environmental Protection</p> <p>No comments.</p>	
18	<p>Appendix F – Food & Safety</p> <p>No comments.</p>	
19	<p>Appendix G – Trading Standards</p> <p>No issues.</p>	
20	<p>Appendix H – Humberside Fire and Rescue</p> <p>The application is deemed acceptable.</p>	

Summary of Representations/Conditions Requested (Other Persons)

Point Number	Detail	Action
21	<p>Appendix I – Mrs Lynn Clark</p> <p>Mrs Clark has submitted a representation, objecting to the application. The relevant parts of Mrs Clark’s representation relate to The Prevention of Public Nuisance:</p> <p><i>“We feel the granting of a premises licence will increase the level of activity at the Clubhouse with resultant noise and light pollution.</i></p> <p><i>We are already subjected to noise nuisance in terms of live bands, amplified music, and patrons in and around the Clubhouse shouting and singing during and after the music has ceased at 23:00hrs to midnight. The owner’s Facebook page describes the site as a “campsite, entertainment and performance venue”.</i></p> <p>Mrs Clark has been sent a copy of the conditions requested by Humberside Police. Mrs Clark stated that she is not confident that the applicant will comply with the measures outlined and therefore her objection still stands.</p>	
22	<p>Appendix J – N Garner</p> <p>N Garner has submitted a representation, objecting to the application. The relevant part of N Garner’s representation relate to the Prevention of Public Nuisance:</p>	

	<p><i>“The noise will get worse if you grant an alcohol licence, a long time after closing time”.</i></p> <p>N Garner has been sent a copy of the conditions requested by Humberside Police. Licensing have received no response.</p>	
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Summary of Statutory Guidance Issued under s182 of The Licensing Act 2003

Point Number	Detail	Action
15	Prevention of Crime and Disorder – pages 6 to 7	
16	Public Safety – page 7	
17	Public Nuisance – pages 9 to 10	
18	Protection of Children from Harm – pages 10 to 12	

Summary of North Lincolnshire Council’s Licensing Policy

Point Number	Detail	Action
19	Prevention of Crime and Disorder – pages 33 to 42	
20	Public Safety – pages 43 to 49	
21	Prevention of Public Nuisance – pages 50 to 55	
22	Protection of Children from Harm – pages 56 to 62	